

**REQUEST FOR PROPOSAL
PROJECT REBIRTH**

**CENTER FOR SEX POSITIVE CULTURE
1037 NE 65TH ST
#356
SEATTLE, WA 98115**

MAY 17, 2017

1. SUMMARY AND BACKGROUND

The Center for Sex Positive Culture (“CSPC”) is currently accepting proposals to re-organize and restructure the organization in order to adapt to the current economic and social realities of the area in and around King County. In an effort to launch a vigorous, re-imagined sex positive community center grounded in the values of acceptance, education, dialog and community, the existing CSPC management has determined that a new approach is needed to re-establish and sustain the organization or its successor, which will carry the CSPC’s message, mission and purpose into the future.

The purpose of this Request for Proposal is to solicit new leadership or a new organization to conduct the business of the Center for Sex Positive Culture going forward. A fair and extensive evaluation will be conducted based on criteria listed herein, and the CSPC will select the candidates who best represent the direction the CSPC envisions for the future.

The CSPC is a 501(c)(7) member-based non-profit organization that was founded in 1999 and is focused on providing a space for members to safely play, socialize, educate, and engage with one another. We moved from our previous location in September 2016, and for a variety of reasons, have been unable to reopen in an alternative location. At present, we have 921 active members.

Our services include:

- On-site BDSM and sex-positive play parties
- Educational opportunities
- Social events
- Reciprocal memberships to other organizations.

Our Mission Statement: We are a safe place to explore and celebrate consensual sexual expression.

Our Vision Statement: Sexual freedom for everyone.

2. PROPOSAL GUIDELINES

This RFP represents the requirements for an open and competitive process. Proposals will be accepted until 5:00pm PST July 3, 2017. Any proposals received after this date and time will be returned to the sender. All proposals must be in writing and signed by the individuals(s) representing the group/organization submitting the proposal.

- A minimum of three (3) unrelated people must be willing to serve as board members in order for a group/organization to submit a bid (“New Board,” “Candidate Group”). The full legal name of each such person must be provided at the time the bid is submitted.

- All details regarding an orderly transfer of assets or governance awarded to the selected candidate group, as well as the transfer of any CSPC property, will be arranged after the chosen candidate group has been selected.

3. CONFIDENTIALITY; PUBLIC DISCLOSURE

In order to protect the identifies of parties submitting a proposal, access to the proposals under consideration will only be granted to the CSPC’s Managing Director, current CSPC board members, and CSPC legal counsel. Upon choosing of a candidate group, all non-chosen proposals and any copies of such proposals will be destroyed.

Under Washington State Law, the full legal name of each New Board member must be provided on the annual report filed with the Washington Secretary of State. The annual report is a publicly available document. Board member names are also disclosed to the IRS in the organization’s annual federal tax filing as required by federal law.

4. PURPOSE

The CSPC is, at the time of this writing, an organization without a home. That has created some substantial hurdles to operating an organization devoted to providing a space for its members. Long term, there has also been a decline in returning members as well as attrition of volunteers and revenues. There was some progress made towards reversing these trends prior to the loss of the original facility in September, but the period without a functioning facility has stymied the progress. An attempt to open another facility resulted in substantial depletion of the organization’s savings to the point of necessitating terminating all paid staff and terminating efforts to convert the space into a community center. We currently do not have an exact calculation of the cash-on-hand assets of the CSPC, but we estimate it to be approximately \$70,000 to \$15,000 depending on moveout costs and whether refunds to members are necessary. Due to the costs of storage, most physical assets are also being sold or disposed of to minimize ongoing costs.

The CSPC’s mission is to create a safe place to explore and celebrate consensual sexual expression. The current board believes it is unable to adequately govern the CSPC in a manner that achieves that mission and meets the needs of the organization and the membership. It is for that reason that the CSPC Board has elected to make this Request for Proposals. Upon acceptance of a proposal, the existing board will facilitate transfer of either assets or governance to the group who submitted that proposal.

5. REQUEST FOR PROPOSAL TIMELINE

All proposals in response to this RFP are due no later than 5:00pm PST July 3, 2017.

Evaluation of proposals will be conducted from July 5, 2017, until August 4, 2017. If additional information or discussions are needed with any candidate groups during this 30-day window, the candidate group(s) will be notified. Finalist candidate groups may be

selected for interviews with the board or board committee tasked with reviewing the proposals during this time at the board's discretion.

The selection decision for the selected candidate group will be made no later than August 25, 2017.

Upon notification, negotiations for the transfer of CSPC assets or governance to the selected group will begin immediately and be completed by September 12, 2017 or as expeditiously as circumstances allow.

Notifications to groups who were not selected will be completed by September 1, 2017.

6. CANDIDATE GROUP QUALIFICATIONS

Candidate groups should provide the following items as part of their proposal for consideration:

- The Candidate Group's vision for the CSPC or their new organization.
- A complete business plan for the organization, including:
 - Facilities and offices
 - Events
 - Financing plans
 - Anticipated policies and/or policy changes
- A designated primary contact for the group with their name, mailing address, email, and phone number.
- A list of each individual in the Candidate Group with their full name, any aliases they may go by, and any social media accounts they utilize.
- A statement for each individual making up the Candidate Group discussing:
 - Relevant work experience
 - Experience in the sex-positive community
 - Experience in business and/or non-profit management
 - Experience working with other members of the Candidate Group
 - Experience working with others outside the Candidate Group
- In the proposal, Candidate Groups should also discuss any experience, individual or collective, in:
 - Fundraising
 - Managing organizations or projects, particularly ones comprised primarily of volunteers
 - Marketing, advertising, web sites and social media

Minimum desired experience on the New Board (collectively):

- A Certified Public Accountant or substantial complex bookkeeping experience to serve as Treasurer.

7. PROPOSAL EVALUATION CRITERIA

The CSPC will evaluate all proposals based on the following criteria. To ensure consideration for this RFP, your proposal should be complete and include all of the following criteria:

- Overall proposal suitability: Proposed marketing, community outreach, and programming goals must meet the Purpose and needs included herein and be presented in a clear and organized manner.
- Organizational/Management experience: Candidate Groups will be evaluated on their experience as it pertains to the purpose of selecting a new core set of leaders for the CSPC.
- Proposals from non-CSPC members will be reviewed equally with all other proposals.
- Any proposal from a Candidate Groups with an individual who is a convicted sex offender will automatically be rejected regardless of content.

Each interested Candidate Group must submit three (3) physical copies of their proposal to the address below by July 3, 2017, 5:00pm PST:

Center for Sex Positive Culture
1037 NE 65th St
#356
Seattle, WA 98115
Attention: PROPOSAL

Note: This is a UPS store. If you are dropping off in person, you will need to explain to the attendant the destination of the proposals. The proposal copies will need to be in an envelope or other packaging.